

DCA Façade Grant Program Information for Applicant

As part of the continuing efforts to improve the appearance and economic viability of Cedartown's historic downtown commercial district, the Downtown Cedartown Association (DCA) is offering Façade Grants. The Façade Grant covers 50% of the estimated costs up to \$2,000 per façade. Improvements include: painting, awnings, windows, replacement of dilapidated wood, etc. Expenditures for signage do not qualify.

Rules and Guidelines

To be eligible for the Façade Grant, the applicant must:

1. Be a current member of the Downtown Cedartown Association.
 2. Provide copies of at least two bids for the proposed work. Both bid estimates must list comparable scopes of work.
 3. **Bid estimates are required to be submitted on contractor letterhead. Information on contractor letterhead cannot be marked through or edited.**
 4. If painting is included in the proposed work, swatches of the paint colors must be submitted if different than the present color on the building.
 5. Submit a completed Façade Grant Application.
 6. Provide a Certificate of Appropriateness (COA) issued by the Historic Preservation Commission if proposed work on façade includes any work other than painting. For example: replacing dilapidated wood, windows, doors, etc. Grant requests for **painting only** do not require a COA. If a COA is necessary, the Historic Preservation Commission must approve the proposed work **prior** to beginning of construction and consideration by the DCA Board of Directors.
- Eligible grant requests will be reviewed by the DCA Board on the second Wednesday of each month.
 - The decision of the DCA Board is final.
 - Applicant will receive notification of the Board's decision within one week from the date the application was approved or denied.
 - Upon approval, the applicant may proceed with the planned work.
 - Improvements **must** be completed within six months from the date that the application was approved by the Downtown Cedartown Board of Directors.
 - After completion, the applicant must provide a copy of the front and back of the cancelled check (from the financial institution) which was written to the contractor in order to receive the grant funds. The cancelled check must be submitted to the Downtown Cedartown Association within forty-five days after the completion of façade improvements to receive the façade grant funds.
 - **If the Façade Grant Application is approved, the applicant must agree to remain a current member of the DCA for a minimum of five years after the Façade Grant is awarded.**
 - The maximum amount an applicant can receive per address, per façade is \$2,000.00 in a five year period.

Grant funding is limited. Applications will be considered on a first-come-first-served basis. Please call Ramona Ruark at 770-748-2090 or email ruark@downtowncedartown.com if additional information is needed.

Signature of Applicant

Date